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Structured Assessment 2019 – Management Response to Audit Recommendations – **Powys Teaching Health Board**

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Management response

Introduction

- 1 We have concluded our 2019 Structured Assessment of Powys Teaching Health Board. As part of this work, we made a number of audit recommendations to the Health Board.
- 2 This document sets out the Health Board's management response and the actions it intends to take to address our 2019 Structured Assessment recommendations.
- 3 Any enquiries regarding re-use of this document should be sent to the Wales Audit Office at infoofficer@audit.wales.

Powys Teaching Health Board: management response

The following table sets out the Health Board's management response to our 2019 structured assessment audit recommendations.

Recommendation	Management response	Completion date	Responsible officer
<p>R1 There are some issues with the functioning of the Performance and Resources Committee. The Committee does not always receive reports on finance and performance for scrutiny before the Board. Finance papers have also been issued after the main set of papers reducing the time available for preparation. Although the Committee's work plan indicates that it will receive reports on savings delivery at each meeting, this is not always the case. The Health Board should:</p> <p>a) review the schedule of meetings to ensure the timing of meetings supports effective detailed scrutiny of finance and performance by Committee;</p> <p>b) ensure that finance papers are produced and distributed in a timely manner; and</p> <p>c) provide reports on the delivery of savings to each meeting to support scrutiny of how the non-delivery of certain schemes will be mitigated to</p>	<p>1a:</p> <ul style="list-style-type: none"> • The schedule of meetings for 2020-21 will be reviewed to ensure timely reporting of finance information. • The frequency of performance reporting will be reviewed to ensure that the Board and Performance & Resources Committee are able to consider performance data in a timely manner. <p>1b & 1c:</p> <ul style="list-style-type: none"> • Financial reporting will be reviewed to ensure that reports fulfil the purpose of the Board and Performance & Resources given the difference in role; and that the Performance & Resources Committee receives sufficient detail on the delivery of savings plans at each meeting. 	<p>April 2020</p>	<ul style="list-style-type: none"> • Board Secretary • Director of Finance • Director of Planning & Performance

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ensure that the 2019-20 break even position is delivered.	<ul style="list-style-type: none"> - The 2020-21 Committee workplan (Performance & Resources Committee) will confirm the meeting dates by which financial reporting will be received to ensure papers are distributed in a timely manner. 		
R2 Board committees were restructured and streamlined in 2019. The Health Board should evaluate the whole of the new committee structure to ensure that decision making, assurance and scrutiny are appropriate and that mental health, information governance and workforce have sufficient coverage in the new committees.	<p>The Board will undertake a self-assessment of its effectiveness at a development session in February 2020. In addition, the Board's Committees will undertake a self-assessment of effectiveness, respectively, during Q4 of 2019-20. This work will inform the annual review of Terms of Reference and Operating Arrangements for the Board's Committees.</p>	April 2020	Board Secretary & PTHB Chair
R3 The All Wales Attendance at Work Policy was recently implemented with the delivery plan developed in partnership with Trade Unions. The Health Board should evaluate and report on how the change in approach is working in practice for staff and managers.	A review will be undertaken in partnership with Trade Unions to assess the impact of the All Wales Policy in its implementation.	September 2020	Director of Workforce & OD

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