



Date issued: August 2018

Timetable for the NFI Council Tax Single Person Discount 2018-19 Exercise

The Auditor General for Wales requires Council Tax (CT) and Electoral Register (ER) data, for the 2018/19 council tax single person discount matching, to be submitted through NFI RECHECK from 1 December 2018. The full timetable is set out below.

Stage	Date	Notes
Upload Council Tax data to the NFI RECHECK web application.	From 3 December 2018	
Upload Electoral Register data to the NFI RECHECK web application.	From 3 December	2018 Mainstream matches will normally be available as soon as both datasets are successfully loaded and the privacy notice compliance has been completed.
Reminder of submission Deadline.	December 2018 January 2019 February 2019	
Official deadline for Submission.	28 February 2019	This is the date set as being the official end of the exercise. This date is set so that all CT and ER data received is collated and the ReCheck and AppCheck data pots can be refreshed. Data is accepted after this date but it may be reported externally as being late unless a valid reason is provided. This date may be subject to change.
NFI matches available.	Immediately after the upload of both datasets.	